

Massachusetts Coalition for Adult Education

2009 AWARDS NOMINATION FORM

MCAE Working Conditions Committee Improving Working Conditions Award

CRITERIA

Because education programs operate within widely varying budgets and contexts, this award is based on improvement, not on a comparison of conditions across programs. The nominated program must have demonstrated, through its policies and procedures, improvement in working conditions in one or more of the following areas (see attached Standards for Quality Working Conditions for guidance):

- Functional work environment
- Compensation and benefits
- Job description and hours
- Program support and decision-making
- Opportunities for growth

NOMINEE INFORMATION

Program type (check one): LEA ___ Community College ___ CBO ___ Corrections ___ Other: _____
(please specify)

Primary services (check one): ABE ___ GED ___ ESOL ___ Other: _____
(please specify)

Program name: _____ Telephone: _____
(Work – Area code & Number)

Administrator: _____
(Person to contact)

Address: _____
(Street) (City) (State) (Zip)

Only teachers, counselors, and/or support staff can make nominations. Nominations must be seconded by another teacher, counselor or staff person within the program.

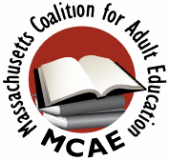
Please include a brief description of nominee's qualifications. Please do not exceed 200 words

Nominated by: _____ *Phone: _____
Area Code & Number

**Someone from the Awards Committee may call for additional information.*

The winner will receive a free 1-year subscription to The Change Agent, an adult education newspaper for social justice.

Return to: MCAE • 101 Tremont Street, Suite 812 • Boston, MA 02108
or send as an e-mail attachment to KTamarkin@mcae.net
DEADLINE: September 29, 2009



Massachusetts Coalition for Adult Education

2009 AWARDS NOMINATION FORM

Outstanding Administrator Award

CRITERIA

The nominee

1. Has made an **impact** that ranges beyond the local community.
2. Is part of an organization that is willing to **share** the concept of lifelong learning with people outside the field of Adult Education.
3. Has achievements that illustrate their selfless dedication to service, and commitment to the principles that frame adult and continuing education.
4. Has made a very clear commitment to adult and continuing education, whether or not they are an adult education practitioner.
5. Has made an **outstanding** contribution toward fostering the concept of life-long learning.
6. Has **demonstrated achievements** which show selfless dedication, service and commitment to the principles of adult and continuing education.

NOMINEE

Name: _____ Telephone: _____
(Program ~ Area Code & Number)

Address: _____
(Organization/Program)

(Street) (City) (State) (Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

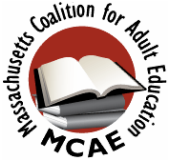
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2009 AWARDS NOMINATION FORM

Outstanding Teacher Award

CRITERIA

The nominee

1. Has **improved the life situation(s)** of self/others as a result of the learning/teaching experience.
2. Has **demonstrated leadership** within the teaching/learning environment.
3. Has **met significant challenges** in an effective way.
4. Has **been supportive** of others engaged in teaching or learning in the field of adult education.

NOMINEE

Name: _____ Telephone: _____
(Program Area Code & Number)

Address: _____
(Organization/Program)

(Street)

(City)

(State)

(Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

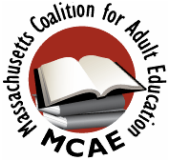
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2009 AWARDS NOMINATION FORM

Outstanding Volunteer Award

CRITERIA

The nominee

1. Has **improved the life situation(s)** of self/others as a result of the learning/teaching experience.
2. Has **demonstrated leadership** within the teaching/learning environment.
3. Has **met significant challenges** in an effective way.
4. Has **been supportive** of others engaged in teaching or learning in the field of adult education.

NOMINEE

Name: _____ Telephone: _____
(Program Area Code & Number)

Address: _____
(Organization/Program)

(Street)

(City)

(State)

(Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

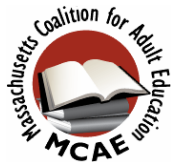
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2009 AWARDS NOMINATION FORM

Outstanding Student Award

CRITERIA

The nominee

1. Has **improved the life situation(s)** of self/others as a result of the learning/teaching experience.
2. Has **demonstrated leadership** within the teaching/learning environment.
3. Has **met significant challenges** in an effective way.
4. Has **been supportive** of others engaged in teaching or learning in the field of adult education.

NOMINEE

Name: _____ Telephone: _____
(Program Area Code & Number)

Address: _____
(Organization/Program)

(Street) (City) (State) (Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

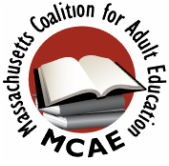
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2009 AWARDS NOMINATION FORM

Outstanding Counselor Award

CRITERIA

The nominee

1. Has **improved the life situation(s)** of self/others as a result of the learning/teaching experience.
2. Has **demonstrated leadership** within the teaching/learning environment.
3. Has **met significant challenges** in an effective way.
4. Has **been supportive** of others engaged in teaching or learning in the field of adult education.

NOMINEE

Name: _____ Telephone: _____
(Program Area Code & Number)

Address: _____
(Organization/Program)

(Street)

(City)

(State)

(Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

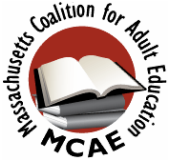
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2009 AWARDS NOMINATION FORM

Outstanding Support Staff Award

CRITERIA

The nominee

1. Has **improved the life situation(s)** of self/others as a result of the learning/teaching experience.
2. Has **demonstrated leadership** within the teaching/learning environment.
3. Has **met significant challenges** in an effective way.
4. Has **been supportive** of others engaged in teaching or learning in the field of adult education.

NOMINEE

Name: _____ Telephone: _____
(Program Area Code & Number)

Address: _____
(Organization/Program)

(Street)

(City)

(State)

(Zip)

Please include a brief description of nominee's qualifications. Please do not exceed 200 words

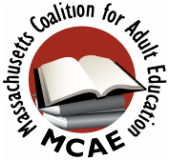
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2009 AWARDS NOMINATION FORM

Outstanding Business & Labor Partner Award

CRITERIA

The nominee

1. Has made an **impact** that ranges beyond the local community.
2. Is part of an organization that is willing to **share** the concept of lifelong learning with people outside the field of Adult Education.
3. Has achievements that illustrate their selfless dedication to service, and commitment to the principles that frame adult and continuing education.
4. Has made a very clear commitment to adult and continuing education.
5. Has made an **outstanding** contribution toward fostering the concept of life-long learning.
6. Has **demonstrated achievements** which show selfless dedication, service and commitment to the principles of adult and continuing education.

NOMINEE

Name:

Telephone:

_____ (Program ~ Area Code & Number)

Address:

_____ (Organization/Program)

_____ (Street)

_____ (City)

_____ (State)

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2009 AWARDS NOMINATION FORM

Special Recognition Award

CRITERIA

The nominee

1. Has made an **impact** that ranges beyond the local community.
2. Is part of an organization that is willing to **share** the concept of lifelong learning with people outside the field of Adult Education.
3. Has achievements that illustrate their selfless dedication to service, and commitment to the principles that frame adult and continuing education.
4. Has made a very clear commitment to adult and continuing education, whether or not they are an adult education practitioner.
5. Has made an **outstanding** contribution toward fostering the concept of life-long learning.
6. Has **demonstrated achievements** which show selfless dedication, service and commitment to the principles of adult and continuing education.

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